

Geneva, 08.06.2016

**To all affiliates of IndustriALL Global Union**



## 2<sup>ND</sup> CONGRESS OF INDUSTRIALL GLOBAL UNION

### ***Fighting Forward - A Luta Continua***

**Rio de Janeiro, Brazil**  
**3-7 October 2016**

Dear Colleagues,

This is to cordially invite you to the 2<sup>nd</sup> Congress and related meetings of IndustriALL Global Union that will take place on 3-7 October 2016 in Rio de Janeiro, Brazil at:

**Windsor Oceânico Convention Center**  
Rua Martinho de Mesquita, 129, **Barra da Tijuca**  
Rio de Janeiro, Brazil

The schedule of meetings from Monday 3 October to Friday 7 October is as follows:

Monday 3 October	09:00-10:30	Women's Committee
Monday 3 October	11:00-12:30	Executive Committee
Monday 3 October	14:00-15:00	Africa Regional Conference
Monday 3 October	15:30-16:30	North America Regional Conference
Monday 3 October	16:30-17:30	Latin America Regional Conference
Monday 3 October	18:00-20:00	Youth Event
Tuesday 4 October	09:00-10:00	Asia-Pacific Regional Conference
Tuesday 4 October	10:00-11:00	MENA Regional Conference
Tuesday 4 October	11:30-12:30	Europe Regional Conference
Tuesday 4 October	18:00-22:00	Congress Opening Ceremony and reception
Wednesday 5 October	09:00-12:30 and 14:00-17:30	Congress Plenary session
Thursday 6 October	09:00-12:30 and 14:00-17:30	Congress Plenary session
Thursday 6 October	19:00	Congress Party
Friday 7 October	09:00-12:30	Congress Plenary session
Friday 7 October	14:00-16:00	Executive Committee

## CONGRESS REGISTRATION

Please fill out the attached **attendance form** and **credit card form** and return them to [Congress2016@industrial-union.org](mailto:Congress2016@industrial-union.org) or fax them to +41-22-308-5055, at the latest, by **15 June 2016**.

Registration should be done by organization, **not individually**. In other words, each organization should collect the names and all necessary information from each member of their delegation and send the information in just **one** attendance form, which should be **signed by the head of the delegation**, who will be the person in charge of voting at the Congress plenary.

**In the particular case of the Brazilian delegations**, please send your attendance forms directly to **Ms. Vera Izuno** ([vera@cnmcut.org.br](mailto:vera@cnmcut.org.br)), who is the focal point both for collecting all registrations as well as assisting the Brazilian delegations on hotel accommodation.

## HOTEL ACCOMMODATION

The IndustriALL Secretariat has made preliminary group reservations in three hotels, which are located next to the Windsor Oceânico Convention Center:

<b>Windsor Oceânico****</b> <a href="http://www.windsoroceanicohotel.com.br/">http://www.windsoroceanicohotel.com.br/</a>	Standard	377,00 R\$ (ca 105 CHF)
	Superior	477,00R\$ (ca 130CHF)
<b>Windsor Barra*****</b> <a href="http://www.windsorbarrahotel.com.br/">http://www.windsorbarrahotel.com.br/</a>	Superior	377,00R\$
	Superior Executive	559,00 R\$ (ca 152 CHF)
<b>Sheraton Barra*****</b> <a href="http://www.sheraton-barra.com.br/">http://www.sheraton-barra.com.br/</a>	Standard	377,00 R\$ (ca 105 CHF)

The room rates include breakfast, but not the local taxes of 15% that will be added. We ask all the participants to send us their attendance form in due time to IndustriALL and not contact directly the hotels so we can guarantee your room booking. If you need to change dates or cancel the booking, we kindly ask you to let us know as soon as possible. Otherwise, no-show fees will be charged by the hotel on your credit card.

## VISA REQUIREMENTS

By following the link below, you will find information concerning visas: <https://formulario-mre.serpro.gov.br/sci/pages/web/pacomPasesWebInicial.jsf>.

We kindly ask you to check as soon as possible whether you need a visa to enter the country. The webpage provides detailed information and resources in order to apply for a visa. Please do not hesitate to contact the Brazilian Embassy and Consulate in your country of residence should you need any further assistance. Furthermore, **if you need a personalized invitation letter** to be submitted to the Brazilian consular authorities, **please indicate it on the attendance form and send us a copy of your passport.**

### **Countries that require a visa for Brazil:**

Afghanistan, Algeria, Angola, Australia, Azerbaijan, Bahrain, Bangladesh, Belarus, Benin, Bhutan, Botswana, Brunei, Burkina Faso, Burma/Myanmar, Burundi, Cambodia, Cameroon, Canada, Cape Verde, Central African Republic, Chad, China, Comoros, Cook Islands, Côte d'Ivoire, Cuba, Cyprus, Democratic Arab-Sahrawi Republic, Djibouti, Dominica, Dominican Republic, East Timor, Egypt, Equatorial Guinea, Eritrea, Ethiopia, Fiji Islands, Gabon, Gambia, Ghana, Guinea Bissau, Haiti, India, Indonesia, Iran, Iraq, Japan, Jordan, Kenya, Kiribati Islands, Kosovo, Kuwait, Kyrgyzstan, Laos, Lebanon, Lesotho, Liberia, Libya, Macedonia, Madagascar, Malawi, Maldives Islands, Mali, Marianas Islands, Marshall Islands, Mauritania, Mauritius Island, Micronesia, Moldova, Montenegro, Mozambique, Nauru, Nepal, Nicaragua, Niger, Nigeria, North Korea, Oman, Pakistan, Palestine, Papua New Guinea, Paraguay, Qatar, Republic of Congo, Republic of Palau, Rwanda, Saint Lucia, São Tome and Principe, Saudi Arabia, Senegal, Seychelles islands, Sierra Leone, Solomon Islands, Somalia, South Sudan, Sri Lanka, Sudan, Swaziland, Syria, Tajikistan, Tanzania, Togo, Tonga, Turkmenistan, Tuvalu, Uganda, United Arab Emirates, United States of America, Uzbekistan, Vanuatu, Vietnam, Western Samoa, Yemen, Zambia, Zimbabwe.

### **INTERPRETATION**

Simultaneous interpretation will be provided in English, Portuguese, Spanish, French, German, Japanese, Russian, Scandinavian and Arabic. For delegations arriving with their own interpreters, we will try to provide booths or portable translation equipment.

### **TRAVEL HEALTH INSURANCE**

Delegates must have their own travel health insurance. IndustriALL Global Union is neither responsible nor liable for any health-related expenditure a delegate might incur during her/his stay in Rio de Janeiro.

### **GENDER BALANCE AND YOUTH**

Article 11 of IndustriALL's Statutes says as follows: *"In forming their delegations, affiliates shall consider the appropriate gender and sectoral balance. **At least thirty per cent** of the delegates shall be women, where this is practical given the size of the delegation."* Registrations which do not fulfil this requirement may be refused. We strongly encourage affiliates also to include **young workers** in their delegations. A youth event will be organized on 3 October in the evening.

### **PARTICIPATION AND VOTING RIGHTS**

According to Article 8 of the Statutes, *"A trade union that is in arrears with its payment of affiliation fees by one year and has not been granted exoneration under Article 9, loses participation and voting rights at all meetings of IndustriALL, including the meetings of the Congress and the Executive Committee."* Registrations from unions that have not paid their fees 2015 will be refused.

## **FINANCIAL ASSISTANCE**

Only unions that have paid its affiliation fees 2015 and 2016 are eligible for any kind of financial assistance. When considering requests made at the latest by **15 June 2016**, the head office will work closely with the regional offices to take full account of gender balance, national and sectoral representation, and the implementation of our strategic goals.

## **LIMITING THE NUMBER OF PARTICIPANTS**

Based on article 11 in the Statutes, the Executive Committee gave the Secretariat a mandate to limit the number of Congress delegates due to the size of the conference room which only has a capacity for 1,000 delegates in school-sitting arrangement plus some hundreds of participants without a desk. The Secretariat will therefore if necessary limit participation to one delegate per 20,000 paying members, as a rule of thumb.

## **TRANSPORT BETWEEN AIRPORT AND HOTELS**

The closest airport to Barra da Tijuca, which is the area in Rio de Janeiro where the hotels and convention centres are located, is the **Rio de Janeiro International Airport** (the airport is also called Galeão or Tom Jobim). It takes approximately one hour to get from the International Airport to Barra da Tijuca. The Brazilian host affiliates are making efforts to organize a shuttle service between the airport and the hotels. Volunteers with clearly identifiable t-shirts and banners will welcome delegates at the airport and guide them to the shuttle buses. We will give you more detailed information before October.

## **CHILD CARE SERVICES**

Note that to facilitate the participation of mothers and fathers, child care services will be offered during the Congress.

## **ZIKA VIRUS**

We take the health and safety of our delegates seriously and are therefore closely monitoring the Zika virus outbreak in Brazil. Zika is spread mainly by mosquito bite, and less frequently by contact with infected blood or by sexual activity. If infected the symptoms are usually not serious and recovery is usually without complications. However, there is a suspected link to birth defects in children born to mothers who have been infected by the virus, and a possible link to Guillain-Barré syndrome, a rare disease of the nerves. Vaccines are not yet available, so it is important to protect against mosquito bites and to use condoms to prevent sexual transmission. Delegates may also wish to verify their health insurance coverage. Reliable information on Zika, including advice about risks for both men and women, and precautions that should be followed, can be found at <http://www.who.int>, <http://www.paho.org/>, or <http://www.cdc.gov/>.

## **AGENDA AND MAIN ISSUES**

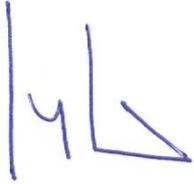
Three months before the opening date of the Congress, delegates will receive the Congress agenda, secretariat report, financial reports, including the reports of the internal and external auditors, action plan, and a political resolution, to which we try to build in resolutions submitted by affiliates.

As you see on the schedule, on Monday and Tuesday short regional conferences will take place especially to confirm Executive Committee members from each region to be submitted for approval at Congress. The Congress proceedings will start on Wednesday with my

secretariat report and financial report, followed by the approval of statutory changes and elections of President, Vice-Presidents, General Secretary, Assistant General Secretaries, Internal Auditors and the Executive Committee. Congress plenary sessions on Thursday and Friday will be organized according to the five strategic goals of IndustriALL.

I wish you all a fruitful preparatory work towards our second Congress, and I look forward to seeing you at this exciting major event in beautiful Rio de Janeiro!

In solidarity,

A handwritten signature in blue ink, consisting of a vertical line on the left, a horizontal line across the middle, and a diagonal line on the right that extends downwards and to the right.

Jyrki Raina  
General Secretary

**Enclosures:** *attendance form, credit card form*